

Semester Registration Form

Part I. TO BE COMPLETED BY THE STUDENT (at the start of the semester)

Student Name _____

Student ID _____

I am registered in (select one)

Marketing and Management	
International Sales and Marketing	
Public Administration	
Public Service Management	
Environmental and Agricultural Management	

I have satisfactorily completed _____ semester and would like to register in the _____ semester in the _____ program.

Part II. REPORT ON ACADEMIC STANDING - TO BE COMPLETED BY STUDENT SERVICES

The IBCM Student Services representative should indicate the student's status by checking the appropriate option below and inform the student of their academic standing. This should be completed no later than four weeks later than the start of the semester in case of re-sits. Once the student has been registered, this will be noted on the attendance register.

___ 1. The student has satisfactorily completed all of the required assignments in semester _____ and is registered for semester _____ in the _____ programme in good academic standing.

___ 2. The student has completed all of the required assignments in semester _____ except one - two courses: 1. _____; 2. _____ or semester project (which is counted as one course) and is registered for the next semester _____ in the _____ programme in good academic standing.

___ 3. The student has not completed more than two courses and/or examination 1. _____; 2. _____; 3. _____ and cannot continue studying in the _____ semester until past course work has been remediated.

Signature of Student, Date

Signature of IBCM Student Services, Date

Signature of Head of Department, Date