

## IBCM Canteen - Rules and Regulations

- Working hours: from 08:00 to 19:00.
- Ensure that all kitchen equipment is turned off and cleaned after use.
- Turn off water, electricity and heating when leaving canteen.
- If you leave food in the fridge, leave it in a bag with your name and date clearly labeled (old/expired food will be discarded once per week).
- Put all wrappers, leftover food, and empty containers in the garbage bins.
- Tables should be left clean and free from any form of food.
- Wash the dishes after use.
- When leaving canteen make sure that the back door is closed.

**Thank you for keeping the area clean and neat!**